

Pharmacy Board of Tasmania

Policy on the release of the Register of Pharmacists to third parties

In accordance with section 32(1) of the *Pharmacists Registration Act 2001* (the Act), the Board must keep a register called the "Register of Pharmacists". This register is to contain details of all pharmacists who are currently registered in the State of Tasmania.

This register is a public document, and is open to the public for inspection and/or purchase under section 34 of the Act.

Information contained in the Registrar includes;

- The person's full name
- The person's business or contact address
- The person's relevant qualifications
- The date of the person's registration
- Any conditions on a person's registration
- Renewal or suspensions of a person registration
- Removal of a person name from the register
- Restoration of a person name to the register
- The change of name of a registered person
- Any change in the business or contact address of a registered person.

In accordance with section 36(c) of the Act, if a pharmacist's personal address is recorded in the Register, that address will not appear in the register made available for public inspection or purchase, unless consent is received from the pharmacists concerned.

Procedure to apply for the Register:

All application to either inspect or purchase the Register must be submitted in writing for the Board's consideration. Applications are to contain a brief outline on the intended use of the requested information.

Applications made for research purposes are also to contain a brief paragraph/statement of how their research will assist the practice of pharmacy in Tasmania.

Applications made for the purpose of distributing surveys to pharmacists will need to provide a paragraph demonstrating the relevance of their survey in supporting the objectives of the Pharmacy Board and benefiting the pharmacy community in Tasmania.

Inspection of the Register:

Inspection of the register can occur at the office of the Pharmacy Board of Tasmania, Level 2/24 Murray Street, Hobart, Tasmania.

Applicants are to make an appointment with the Board's secretary, at least one week before their intended inspection.

The prescribed fee of \$10.00 will be charged to any applicant wishing to inspect the register

Purchase of whole or part of the Register:

Section 34(2) of the Act provides that a person may obtain a copy or extract of the register on payment of a prescribed fee.

Upon purchase of a copy or extract of the register, an applicant must sign an authorization form stating that they will not on-sell the register and that the information contained therein is only to be used in accordance with the purpose for which the Board supplied.

All purchased registers are to be sent by registered mail to ensure the confidentiality of the information is maintained.

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Fee/cost of Register:

Section 34 of the Act provides the Board with the power to charge an applicant with a prescribed fee for the requested information. The prescribed fee is \$5.00 per record. Section 34(3), also provides the Board with the discretionary power to waive all or part of that fee.

A fee of \$200.00 (+GST) will be charged for a full copy of the Register

Fees are to be paid in full before the applicant is to be provided with the Register.

Circumstances where Register will not be supplied:

Copies of the Register will not be supplied where;

- The request is purely for commercial advertising or use.
- The applicant can receive the information requested from another organization
- The provision of the information would be in conflict with the objectives of the Board, as stipulated under section 10 of the Act.
- Collection of the information could be harmful to the public perception of the practice of pharmacy in Tasmania

Register of Pharmacies:

Under the Pharmacists Registration Act 2001, there is not statutory requirement to keep a list of registered pharmacies. Therefore any lists of currently registered and approved pharmacies maintained by the Pharmacy Board is not a public document which accords the right to be inspected or purchased, wholly or in part.

This Register may be made available at the discretion of the Board.

Applications are to be made in the same manner as listed above.

A fee of \$100.00 (+GST) will be charged.